

**United Church of Chapel Hill  
Church Council Meeting, June 29, 2021  
Approved Meeting Minutes**

X	Gaylen Brubaker, Moderator	X	Anne Stoddard, Trustees
X	Melanie Joiner, Assistant Moderator		
X	Doug Bruce, Treasurer	X	Megan Hughes, Youth and Young Adults
X	Karen Demby, Clerk		
			Angel Collie, At-Large
X	Cameron Barr, Senior Pastor	X	Helen Hoening, At-Large
		X	Jeremy O'Connor, At-Large
X	Linda Sellars, Adult Education	X	Robin Smith, At-Large
	Linden Thayer, Children's		<b>Others Attending</b>
		X	David Mateo, Associate Pastor
X	Peter Schay, Deacons	X	Ian McPherson, Associate Pastor
		X	Mary McMillan, Moderator Elect
X	Lee Sorensen, Fellowship	X	Erica Tillman, Assistant Moderator Elect
		X	Soren Potthoff, At-Large Member Elect
X	Ingrid Schmidt, BJOS	X	Nubia Bello Rivero, At-Large Member Elect
		X	Larry Kroutil, BJOS Chair Elect
X	Susan Renwick, MES	X	Aly Breisch, Children's Chair Elect
		X	Filepe [Last Name], Spanish Translator

**CALL TO ORDER**

**Gaylen Brubaker, Moderator**

**OPENING PRAYER**

**Rev. Cameron Barr, Senior Pastor**

**CHECK-IN**

**Gaylen** asked each of us to share our Council role, incoming or leaving, and what other communities we belonged to at church: Music Committee; ONA, La Mesa, Interracial Family Group, Bereavement Group, Wednesday Morning Bible Study, Monday Evening Women's Group, Quilts of Love, 1<sup>st</sup> Friday Movie Group, Monday Noon Book Club, Middle School Sunday School Teacher; ESL Meetup Group, Church as an Extended Family, Pastoral Care; Sound, Children's Music Group; Chancel Choir, Small Group Leader, Racial Justice Ministries, SCOR, Appreciator of United Church Music Program.

**APPROVAL OF MINUTES**

**Karen Demby, Clerk**

**Peter Schay** moved to approve the May 25<sup>th</sup> Council minutes with minor additions and corrections.

**Susan Renwick** provided a second and the minutes were unanimously approved.

**Jeremy O'Connor** moved to approve the Congregational minutes as written. A second was provided by

**Peter Schay** and the minutes were unanimously approved.

**FINANCIAL UPDATE/BUDGET**

**Doug Bruce, Treasurer and Anne Stoddard, Chair of Trustees**

**Financials.** YTD revenues are ahead of expenses by \$33K largely due to limited in person worship. The Trustees were responsible for much of the spending activity due to the annual audit. A report on the audit will be shared with Council by August. Pledges are down, however, the step-up gifts more than compensate for this.

**Buildings and Grounds.** No additional news on carpet. There is a need for input from members with an artistic flair on the final choices. It is anticipated that the carpet will be installed by the time in person worship begins again. The electrical work that was needed is in process. An opinion about what is needed to isolate the worship spaces acoustically, so the following motion was made.

**Peter Schay** moved that \$5,000 be provided to cover the cost of an acoustical engineering service.

**Megan Hughes** provided a second and the motion was unanimously approved.

**Fundraising Policy.** Anne Stoddard proposed changes in the fundraising policy, primarily in the purpose statement to reflect our beliefs. These changes have been approved by the Trustees. Katy will make some final edits in the document.

**Anne Stoddard** made a motion to make changes in the fundraising policies as amended. **Doug Bruce** provided a second and the motion was unanimously approved.

**Spending Authorization Policy.** It has been proposed that the church should have specified limits on spending that can occur without Council approval. For example, there would be a limit on the type and amount of expenditures that can be executed by the church administrator without higher level approval. The Trustees will draft an addition to the Financial Policy which will cover these issues.

**Cost of living increase.** Council is authorizing a 2% cost of living increase in salaries starting July 1. This action was approved in January with the caveat that it would be reviewed in the context of the financial outlook at this point in time. As the financial outlook is positive, this measure has been approved by both the Trustees and the Personnel Committee.

## **STAFFING AND PROGRAMMING UPDATE**

### **Cameron Barr, Senior Pastor**

**Organist Position.** The Personnel Committee has posted a position for a part-time organist. Jenny Anderson will work to staff church services with another organist if the position is not filled after Bob leaves.

UVOP and Chamber Singers. The proposed move to one service has resulted in a reduction in slots for musicians to perform. Both UVOP and the chamber singers have commented on these constraints. Pastor Barr has written to UVOP members and does hope that UVOP be able to provide music for some worship services in the fall.

## **BOARD AND COMMITTEE UPDATES AND PLANS**

### **Approving Additional Board and Committee Members.**

**Gaylen Brubaker** moved that Cindy Johnson be approved as an Adult Education Board member and that Mark Kleinschmidt and Frances Henderson be approved as Personnel Committee members. **Susan Renwick** provided a second and the motion was approved.

**Debrief on Ministry Goals and Senior Pastor Review Process.** Gaylen distributed two documents, one a debrief on ministry goals and progress this year and a second on Council Goals. He also announced that he would be sending members of council a review of the Senior Pastor Professional Development goals in the morning and that these should be treated as confidential. Council members are asked to provide comments to Gaylen and Melanie on all three of these documents. Additions to the ministry goals and council goals will be added to se documents for use by the new leadership team.. Comments on the Senior Pastor Review will be placed in Pastor Cameron's personnel file.

## **UPCOMING SCHEDULE**

Plans were not in place yet, but a Council get acquainted activity such as reading a book together or other activity was suggested. August is usually the month when the budget process and the fall schedule start.

**CLOSING PRAYER:** Ian McPherson, Associate Pastor

**ADJOURNMENT: Gaylen Brubaker, Moderator**

Respectfully submitted, **Karen Demby, Clerk**